



**Lafayette School District**  
3477 School Street ☉ Lafayette, CA 94549  
Telephone: (925) 927-3500 ☉ Fax: (925) 284-1525  
www.lafsd.org

### FACILITIES USE COMPLIANCE AGREEMENT

*I have read the Lafayette School District Board Policy Section 1330(a) regarding the use of District School Facilities and Athletic Fields (available online at: [www.lafsd.org](http://www.lafsd.org)). I understand that individuals, organizations, and sponsors requesting the use of District facilities/fields are responsible for the following:*

- The drop off and pick-up of those attending, making sure that no minors are left unattended.
- The conduct of those attending. User Groups will be responsible for damage or vandalism to School District property.
- Participants, Guests, Siblings of participants are not allowed on Multi-Purpose Room stages or in adjacent rooms at any time except for theatrical/musical events with supervision.
- Food and Drink are not allowed in Multi-Purpose Rooms/Stanley Gym at any time except for water.
- Alcohol is not allowed at any District facility.
- Barbecuing at any District facility is not allowed.
- Leaving the facility clean and orderly after each use. Desks, tables, chairs and/or equipment and sporting equipment shall be put back in their original locations. All district owned supplies and equipment shall be respected and undisturbed. All trash and lost/found items should be removed after each use. Please do not disconnect school district equipment from outlets. Excessive garbage left on fields or in gyms/MPRs will incur a fee for custodial time.
- Contacting the District Office if equipment or an item becomes damaged or needs replacement.
- Locking the facility securely after use. A \$250.00 fee will be charged if a Multi-Purpose Room or the Stanley Gym doors are left open overnight.
- Providing proof of insurance for liability coverage in the amount no less than \$1,000,000 naming the District as the Certificate Holder or Additionally Insured.
- Returning the key to the District Office after Permit ends, and timely payment of Key Deposit and Permit Invoice.
- For Field, and Gym Use: timely submission of complete roster of all participants (Name, School and City) for billing.

*I will distribute this compliance to my coaches/team leaders/teachers, and understand failure to adhere to the above conditions and expectations may result in the revocation of this Facilities Permit &/or the denial of future facilities permit applications.*

**Organization:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Applicant Name (Print):** \_\_\_\_\_

**Signature:** \_\_\_\_\_